



SCAD

International Enrollment





Welcome to **SCAD**

You are joining an elite group of students, 14,000 strong, who are pursuing their dreams and launching their professional journeys at one of the most comprehensive and connected art and design universities in the world.

Now celebrating 40 years, SCAD has been unwavering in its mission to educate, inspire and prepare students like you – the next generation of art and design leaders.

This is your guide to becoming a SCAD Bee. Inside, you'll find essential information about making the transition to university life, including orientation,

course registration, housing sign-up, financial aid and more.

CONTENTS

International Student Services Office	2
Orientation	4
Important Documentation to Bring	6
Sign Up for Housing	8
Making Payments	10
Student Services	12
Next Steps for International Students	14
Pre-Arrival Checklist	16

Let's get started!

GET *to* KNOW *the* INTERNATIONAL STUDENT SERVICES OFFICE

The SCAD International Student Services Office (ISSO) exists to provide you with an array of resources, support services and activities designed to ensure you have a positive and rewarding academic experience. International students are encouraged to seek assistance from ISSO staff for information regarding the following:

ATLANTA

SCAD ISSO
1600 Peachtree St. NW
Atlanta, GA 30309 USA
404.253.3104
issoatl@scad.edu

SAVANNAH

SCAD ISSO
Norris Hall
548 E. Broughton St.
Savannah, GA 31401 USA
912.525.7304
isso@scad.edu

- Club and organization advising, activities and community events
- Cross-cultural issues
- Health care and insurance
- Housing
- Immigration-related questions
- Personal matters
- Program extensions
- Social Security card-related concerns
- Travel
- University life
- Visa information
- Work eligibility and authorization advising

For more information on ISSO, visit scad.edu/isso.



BECOME PART OF A CROSS-CULTURAL COMMUNITY

Full-time advisers with ISSO assist students from more than 100 countries with their transition to U.S. culture and university life.



ARRIVE EARLY FOR A SPECIAL INTERNATIONAL STUDENT PROGRAM

The international Cultural and Academic Preparation Program (CAPP) coaches you for the English placement test and gets you settled before fall classes. Through CAPP, you'll familiarize yourself with important topics like banking and transportation, explore inspiring SCAD locations and take trips to places like Florida, Tennessee and more. Learn more at scad.edu/scadcapp.

BEGIN YOUR JOURNEY *at* ORIENTATION

Before you begin your first-quarter classes, you must attend international student orientation and SCAD student orientation. You'll learn more about your student visa responsibilities and explore all the resources SCAD offers to students like you through ISSO. Your family members can also learn how to support you through activities designed just for them.

If you're a SCAD eLearning student, there's an online orientation for you, too.

For upcoming orientation dates, visit scad.edu/orientation.

PRE-ARRIVAL CHECKLIST

□ SCAD CARD

Submit your photo for your SCAD Card in MySCAD > My Info tab > My SCAD Card channel > "Submit Your Photo" link.

WHAT IS SCAD CARD?

Your SCAD Card is your official student ID. You'll use it to enter SCAD academic buildings and for admittance to galleries, museums and student events. It also allows you to access your meal plan and can be used as a method of payment at a variety of merchants. SCAD Card holders are able to load money into their SCAD Cash accounts through MySCAD.

□ SCAD CASH

Open your free SCAD Cash account by completing the agreement in MySCAD > My Info tab > My SCAD Card channel.

□ SCHOLARSHIPS

Review your scholarship award in MySCAD and complete any final steps. Make sure you've signed the terms and conditions and accepted awards.

□ TUITION AND FEES

Review your account statement and pay tuition and fees. If parents or other family members will be making payments, authorize them as users in Flywire, the online payment portal for international students. Visit flywire.com/pay/scad.

□ PARKING

Register your vehicle and request a parking permit in MySCAD > My Info tab > Parking Services > "Request a Parking Permit" link.

□ MAJOR

Confirm your major of interest in MySCAD.

□ HEALTH DOCUMENTS

Make a copy of important health records, including any existing conditions or prescriptions that may need attention upon your arrival. All international students are enrolled in the SCAD international student health insurance plan. Cost for this medical coverage is automatic and has been added to your student account.

□ SMARTPHONE APPS

Download the SCAD app, TransLoc Rider and LiveSafe to your smartphone. These apps will help you stay informed and get around town quickly and safely.

□ ROOMMATES

Contact your roommate(s) to get to know each other before move-in day, and coordinate which items each of you wants to bring.

□ PACKING LIST

Review the suggested packing list and be sure to bring the essentials while leaving the prohibited items at home. View housing policies online at scad.edu/reslife.

IMPORTANT DOCUMENTATION *to* BRING

F-1 STUDENTS

All international students seeking an F-1 visa for full-time study at SCAD are sent a SEVIS I-20 form. Students applying for a visa will need this form prior to their visa appointment with the U.S. Embassy.

Use this document to complete the following:

- Pay the I-901 fee at fmjfee.com and print your receipt.
- Ensure that you have all of the required documentation ready for your trip. For a list of required documentation, call your local U.S. Consulate or Embassy or visit its website. You may view a list of U.S. Consulates and Embassies by visiting usembassy.gov. Once you have gathered all documents required for travel, you may enter the U.S. up to 30 days prior to the start date listed on your I-20.

J-1 STUDENTS

All exchange visitors on a J-1 visa must have the SEVIS-generated form DS-2019 Certificate of Eligibility for Exchange Visitor Status provided by the program sponsor. The form DS-2019 must be valid during your stay in the U.S. and reflect your current academic status.

FORM I-94 (ARRIVAL/DEPARTURE RECORD)

At the U.S. port of entry, an inspector will record your visa entry status and create an electronic form I-94. This form must be obtained online at cbp.gov/i94 more than 72 hours after your arrival. The document should be printed after each entry into the U.S. and kept with your important records.

VISAS

F-1 and J-1 visas are obtained only from a U.S. Embassy or Consulate outside the U.S. These visas authorize you to enter the U.S. in F-1/J-1 status and allow you to present yourself at a U.S. port of entry and be interviewed by a U.S. Customs and Border Protection agent. The expiration date on your F-1/J-1 visa indicates the last day you may enter the U.S. in that status. It does not govern how long you can remain legally in the U.S. If your F-1/J-1 visa expires while you are in the U.S., you may remain here in legal status. You cannot obtain a visa in the U.S. If you intend to travel outside the U.S. with an expired visa, you will need to obtain a visa renewal in order to re-enter the U.S.

PASSPORTS

In order to enter the U.S. on an F-1 or J-1 visa, your passport must be valid for at least six months after your arrival date. Passports can be renewed in the U.S. through your embassy or consulate. A list of embassies in the U.S. can be viewed at embassy.org.



GET FAMILIAR WITH MYSCAD

MySCAD is a web portal that allows you to access your courses, resources and other important information. Log in at my.scad.edu with your personal identification number to learn more.



WELCOME HOME

In every location across the globe, SCAD housing is arranged so dining, recreation and opportunities for creative collaboration are close at hand. Browse each residence hall at scad.edu/reslife.

SIGN UP *for* HOUSING

Application and registration for SCAD housing takes place online through MySCAD. You can access MySCAD with your personal identification number at any time after your enrollment fee and housing reservation fee are paid.

When you apply for housing in MySCAD, you have the opportunity to set personal preferences that help determine residential placement, roommate selection and other factors. Be sure to respond to questions completely and honestly in order to receive the best housing and roommate match-ups.

A helpful list of frequently asked questions and instructions for the online housing application are available at scad.edu/reslife. Follow the links for information applicable to SCAD Atlanta, SCAD Hong Kong or SCAD Savannah.

HOUSING ASSIGNMENTS AND ROOMMATE CONFIRMATION

Housing assignments are made based on the date the housing reservation fee is received, provided you made the quarterly housing payment by Aug. 1 and submitted your housing application and housing license agreement. Housing assignments for students entering in fall quarter are made in the summer, no sooner than July 1. Students are notified of their housing assignments by SCAD email and may access the information through MySCAD.

FURNITURE AND AMENITIES

Rooms are furnished with beds, dressers or wardrobes, and desks and chairs or drafting tables and stools. Storage containers are suggested, and you may choose to bring certain appliances, including computers, radios, fans, clocks, hair dryers, stereos, TVs, DVD players, video games, coffee makers with automatic shutoff and compact refrigerators up to 4.4 cubic feet. A MicroFridge® rental program is offered at many residence halls.

BOOKS AND SUPPLIES

On the first day of classes, professors provide a list of art supplies and books you will need to purchase.

COMPUTERS

Students have access to professional-level computer labs equipped with the latest technology; therefore, you do not need to bring a computer to SCAD. If you plan to buy your own computer, we encourage you to wait until after the first quarter, when discussions with professors and other students have helped you identify the hardware and software you'll find most beneficial for your specific major.

PAYMENT DATES

FALL

May 1 Fall new student enrollment fee due

June 1 Fall housing deposit due

Aug. 1 Fall housing, tuition and meal plan balance due (Aug. 15 for SCAD Hong Kong)

WINTER

Sept. 1 Winter new student enrollment fee due

Nov. 1 Winter housing deposit due

Dec. 1 Winter housing, tuition and meal plan balance due (Dec. 12 for SCAD Hong Kong)

SPRING

Dec. 1 Spring new student enrollment fee due

Feb. 1 Spring housing deposit due

March 12 Spring housing, tuition and meal plan balance due

SUMMER

March 1 Summer new student enrollment fee due

May 1 Summer housing deposit due

June 1 Summer housing, tuition and meal plan balance due

MAKING PAYMENTS

Each student is responsible for timely fee payment in accordance with the university's published schedule of payment due dates. A due date schedule is available at scad.edu/paymentdates. You may also view your account through MySCAD.

FEES MAY BE PAID BY:

- Wire transfers to the university's bank in U.S. dollars. Allow five to seven business days for the bank to notify SCAD. Indicate student's full name and SCAD ID number at bank of origin and pay any transfer fees. For bank information and details, go to flywire.com/pay/scad.
- MySCAD online secure payment in U.S. dollars with electronic check, credit or debit card: Visa, MasterCard, Discover and American Express. A convenience fee of 2.75 percent is applied to debit and credit card transactions.
- Cash, check, money order or traveler's check in U.S. or Hong Kong dollars, accepted by mail or in person. Payments in Hong Kong dollars are accepted by mail or in person at SCAD Hong Kong. Checks for SCAD Hong Kong should be made payable to "SCAD Foundation (Hong Kong) Limited" and should include the student's name and SCAD ID number on the back of the check.
- My Payment Plan. Automated drafts in U.S. dollars from a credit card or bank account may be made through MySCAD. There is an enrollment fee for this service that must be paid upon sign-up. For more information, go to scad.edu/studentaccounts.



BEGINNER'S GUIDE TO BUDGETING

Looking to better understand your finances? SCAD provides free resources for managing your tuition, budget and bills. Visit scad.gradready.com, and learn more about the many ways SCAD assists students with financial planning.



JOIN A CREATIVE COMMUNITY

Develop your leadership skills, volunteer with a community service organization, contribute to award-winning student media or pursue a common interest in a social club. Across locations, find more options for student involvement at scad.edu/life.

TAKE ADVANTAGE *of* STUDENT SERVICES

SCAD students have as many opportunities to excel beyond the classroom as they do within it. Dive right in by finding the student group that matches your interests, joining a student media organization or participating in university events. Through the myriad support services available, you'll find academic and personal support in making the transition to university life.

ACADEMIC RESOURCES

SCAD offers a wide variety of programs to support students' academic success, including workshops, peer tutoring, writing assistance and a global library resource network. Assistance is available for time management, test-taking strategies, organizational skills, study skills and creativity counseling. Students can also schedule individualized, one-on-one sessions to discuss specific topics. In addition to providing academic support and guidance, success advisers provide students with assistance in understanding, planning for and funding the cost of their education, and can assist with all finance-related questions.

CAREER AND ALUMNI SUCCESS

The office for career and alumni success provides indispensable tools for researching the ever-changing job market; exclusive information on career fairs, workshops and upcoming internships and jobs; and ongoing, individualized advising, professional development resources and career opportunities. Find out how students and alumni thrive in their careers by taking advantage of what SCAD has to offer at scad.edu/career.

ACTIVITIES AND ORGANIZATIONS

The university offers access to a variety of co-curricular activities and opportunities, including student clubs, special events, fitness centers and intramural athletics, community service programs and leadership development opportunities.

Learn more about getting involved in SCAD student life at scad.edu/life.

PERSONAL COUNSELING

Counselors are available to assist students with short-term individual counseling, organize support groups, make community referrals and provide self-help resources. Through the counseling department, you can get free assistance with a wide range of concerns. Confidentiality is guaranteed within legal and ethical guidelines. For more information, email counseling@scad.edu.

DISABILITY SERVICES AND DEAF SERVICES

SCAD offers educational services that provide equal opportunities for students with documented disabilities. With proper documentation of a disability, all reasonable accommodations are determined for students on an individual basis. In order to receive academic adjustments and/or reasonable accommodations, students meet with the disability services staff to make their specific requests known.

Students with disabilities should be aware that, although they may have included information about their disability in their application materials, this information may not have been shared with the office of disability services. If you have a disability or if you would like more information, you should contact the disability services office by email at accommodations@scad.edu.

The deaf services staff assist hearing-impaired or deaf students in effectively communicating with other students, faculty and staff. For more information, email accommodations@scad.edu.

NEXT STEPS *for* INTERNATIONAL STUDENTS

- Have you submitted certificate of finances and a copy of your passport? These items are required for the creation of your SEVIS I-20.
- Have you paid the SEVIS I-901 fee online? You must have your SEVIS I-20 number in order to complete this step. You may not apply for a U.S. consular interview until you have paid the I-901 fee. fmjfee.com
- Have you located the U.S. Consulate nearest your home for F-1 visa processing instructions and application processing instructions? studyinthestates.dhs.gov
- Have you reviewed available F-1 student resources on the Study in the States website? studyinthestates.dhs.gov
- Have you viewed the ISSO orientation schedule online? Make sure you select the schedule that pertains to the location at which you intend to study. scad.edu/orientationisso
- Have you researched methods of payment SCAD accepts for tuition and fees? scad.edu/fees
- Do you have questions about paying fees? Contact the student accounts department at studentaccounts@scad.edu.
- Have you paid all housing fees and read important information for all incoming new students? Housing fills up fast; get your housing application filed today. scad.edu/reslife

FOR TRANSFER STUDENTS:

- Have you submitted all necessary course descriptions and syllabuses?
- If you are an F-1 visa holder transferring from another school within the U.S., have you notified your previous school? A transfer of your SEVIS I-20 will be required.

FOR NON-NATIVE ENGLISH SPEAKERS:

- Have you submitted your English test scores? Students who have not met English proficiency requirements will be required to take an English placement test upon arrival. To review the English waiver criteria, go to scad.edu/esl.



REGISTERING FOR CLASSES

Incoming students have a personal admission adviser who completes their first-quarter course registration. Not sure of yours? Contact the admission department; information for each location is on the inside back cover.



DISCOVER ENGLISH AS A SECOND LANGUAGE

Learn how to write academic papers, take exams, make professional presentations, and speak fluently in both formal and informal settings with the English as a Second Language program at SCAD. Get a head start on your English preparation with pre-orientation programs like Language Experience and Academic Preparation, available via the SCAD eLearning platform. Find out more about the creative environment of ESL and LEAP at scad.edu/esl.

CONNECT *with* SCAD

ATLANTA

877.722.3285 or 404.253.2700
scadatl@scad.edu

HONG KONG

800.869.7223 or 852.2253.8044
admission@scad.edu.hk

LACOSTE

800.869.7223 or +33.(0)4.90.75.80.34
admission@scad.edu

SAVANNAH

800.869.7223 or 912.525.5100
admission@scad.edu


eLEARNING


800.869.7223 or 912.525.5100
admission@scad.edu

facebook.com/scad.edu 

twitter.com/scaddotedu 

instagram.com/scaddotedu 

youtube.com/aboutscad
and scad.tv 

Live chat at scad.edu 

PRE-ARRIVAL CHECKLIST

- Have you applied for and received your F-1 visa?
- Have you researched travel arrangements? Before booking your flight, be sure to review the ISSO orientation calendar specific to the campus location where you will attend. This schedule includes the complimentary airport shuttle service dates as well as residence hall openings specific to international students. Access the schedule at scad.edu/orientationisso.
- Do you still plan to attend the SCAD location for which you were admitted? If not, you must notify your admission adviser in order to confirm arrival details and SEVIS I-901 fee instructions. You may not enter the U.S. on a SCAD I-20 if you intend to study elsewhere.
- Are you prepared for your arrival? During travel, it is important to know your final destination's airport code. For SCAD Savannah students, the Savannah/Hilton Head International Airport code is SAV. For SCAD Atlanta students, the Hartsfield-Jackson Atlanta International Airport code is ATL. You must check in with the ISSO during international student orientation. Failure to check in with your I-20 and passport will cause a problem with your visa.
- Do you have a prepared list of personal emergency contacts?
- Have you packed appropriate clothing? Both Savannah and Atlanta have hot summers and mild winters.
- Have you packed necessary prescription medication?
- Have you considered seeing a dentist while in your home country for a dental checkup and cleaning? These services in the U.S. can be costly and are not included in your mandatory student insurance.

The UNIVERSITY *for* CREATIVE CAREERS

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Ⓐ Atlanta Ⓜ Hong Kong Ⓛ Lacoste Ⓢ Savannah ⓐ eLearning